

<b>Committee(s)</b>	<b>Dated:</b>
Establishment Committee	26 February 2019
<b>Subject:</b> Protocol on Member Officer Relations	<b>Public</b>
<b>Report of:</b> Director of Human Resources and Comptroller & City Solicitor	<b>For Decision</b>
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### **Summary**

This report asks Members of the Committee to consider a recommendation from the Standards Committee to amend the Protocol on Member/Officer Relations to clarify the dispute procedures available to an Officer who is dissatisfied with the conduct or behaviour of a Member. The revised wording also acknowledges that the Aldermanic Chairmen perform a similar role to the Chief Commoner in relation to the welfare and conduct of Aldermen.

### **Recommendation**

Members are asked to review the Protocol on Member/Officer Relations and endorse the amendments proposed by the Standards Committee for onward approval by the Court of Common Council.

### **Main Report**

#### **Background**

1. The Standards Committee Terms of Reference include “keeping under review and monitoring the Protocol on Member/Officer Relations”. The Standards Committee has conducted such a review and has proposed revisions to the Protocol.

#### **Current Position**

2. The Standards Committee at its meeting in January 2019 approved a slightly revised Protocol on Member/Officer Relations which is attached at Appendix 1. The revised Protocol is intended to clarify the dispute procedures available to an Officer who is dissatisfied with the conduct or behaviour of a Member. The revised wording also acknowledges that the Aldermanic Chairmen perform a similar role in relation to the welfare and conduct of Aldermen as the Chief Commoner has traditionally had in relation to Common Councilmen.
3. Members of the Establishment Committee are therefore asked to review the Protocol on Member/Officer Relations at Appendix 1, with the amendments highlighted. Subject to your endorsement, the proposed revisions can be sent, together with any new comments from the Establishment Committee, to the Court of Common Council for approval.

## **Proposals**

4. The proposed revisions made by the Standards Committee provide further clarity to the Protocol on Member Officer Relations and it is recommended that they be endorsed.

## **Conclusion**

5. The Protocol on Member/Officer Relations falls within the Terms of Reference of both the Establishment Committee and the Standards Committee. The proposed revisions provide further clarity to that Protocol.

## **Appendices**

- Appendix 1 – Protocol on Member/Officer Relations

## **Background Papers**

Report to Standards Committee January 2019 - Annual review of the Protocol on Member/Officer Relations

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